

May 9, 2018

COMMITTEE MEMBERS

Joseph Palamara (Chair)
Alisha R. Bell (V-Chair)
Glenn S. Anderson
Reggie Reg Davis
Terry Marecki
Martha G. Scott
Ilona Varga

**NOTICE
OF THE
COMMITTEE ON WAYS AND MEANS**

**Tuesday, May 15, 2018 – 12:00 p.m.
Hearing Room 704, Guardian Building, 500 Griswold, Detroit, MI 48226**

Commissioner Joseph Palamara, Chair of the Committee on Ways and Means, has scheduled a meeting for Tuesday, May 15, 2018 at 12:00 p.m. in Hearing Room 704, Guardian Building, 500 Griswold, Detroit, MI 48226 to consider the following:

- A. Roll Call
- B. Chairman's Remarks
- C. Approval of the minutes of the May 1, 2018 meeting.
- D. Unfinished Business
- E. New Business
- 1. Communication dated April 23, 2018 (received April 30th) from Mathieu J. Dubé, Deputy Chief Financial Officer, forwarding the monthly cash flow statement for September 2017, pursuant to Enrolled Ordinance No. 2016-574, page 19, item 41. (2018-31-043)

Note 1: This meeting is called and conducted in accordance with provisions of the 'Open Meetings Act', Act No. 267, Public Acts of 1976.

Note 2: The County of Wayne will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the Commission meeting upon five days notice to the Clerk of the Commission. Individuals with disabilities requiring auxiliary aids or services should contact the Wayne County Commission by writing or calling to the address and number listed below or TDD (1-800-649-3777).

2. Communication dated April 28, 2018 (received April 30th) submitting the First Quarter Financial Report for the 2017-2018 Fiscal Year; the report incorporates year-to-date interim unaudited actual results for the three-month period ended December 31, 2017 and includes the year-to-date amended budget with budgetary comparisons; estimates used in the first quarter projections reflect certain modifications to the original assumptions used in the adopted budget and are based upon the most recent financial information available; Schedules I and II relate specifically to the projected surplus in the General Fund of \$6.94 million compared to the planned surplus of \$0.80 million included in the Amended Budget; this represents a positive variance from budget of \$6.14 million; and General Fund revenues have a projected surplus of \$7.13 million primarily the result of projected increases in Taxes of \$10.06 million and Other Revenues of \$2.84 million; the increase in taxes and other revenue is offset by decreases in Charges for Services revenues of \$(4.08) million, State Grants and Contracts of \$(0.66) million, Local Grants and Contracts of \$(0.70) million, and Federal Grants and Contracts of \$(0.25) million and all other revenue sources projected decrease is a net of \$(0.08) million; Expenditures are projected under budget by \$0.54 million primarily due to a \$8.45 savings in General Government and \$1.56 million savings in Health and Welfare; this is offset by a projected deficit in Public Safety of \$(9.75) million and a net surplus of \$0.28 million is projected in all other expenditure categories; Other Financing Sources (Uses) are projected over budget by \$(0.73) million; Schedule IV shows projected summary financial results for the County's General Fund, special revenue, debt service, internal service and Court funds; this schedule identifies both the revenue and expenditure projections by fund and the anticipated changes to the fund balance or net assets; Schedules V, VI and VII contain additional information formatted by fund, department and major category; this report includes the following seven financial schedules for the year ending September 30, 2018:

- I. Summary Statement of Projected Revenues and Expenditures-General Fund
- II. Detailed Statement of Projected Revenues and Expenditures-General Fund
- III. Balance Sheet – General Fund
- IV. Governmental, Proprietary and Component Unit Funds-Revenues/Expenses and Changes to Fund Balance/Net Assets
- V. Governmental, Proprietary and Component Unit Funds-Revenues/Expenses and Changes to Fund Balance/Net Assets (including Other Financing Uses)
- VI. Statement of Projected Revenues and Expenditures (including other Financing Sources/Uses) – General Fund by Activity
- VII. Statement of Year End Projection General Fund General Purpose Revenues and Expenditures

(1) Notes to the First Quarter Report

(2018-31-048)

3. Communication dated April 4, 2018 (received April 17th) requesting Commission approval of the revised Capital Improvement Plan for FY 2017-18 (CIP) 2018-C for the Department of Public Services, Engineering Division; the County Executive advises that this revision is to provide an up-to-date list of changes/additions to construction work on the roads and to reflect accurate cost estimates. (2018-30-004M1)
4. Communication dated April 20, 2018 (received April 27th) requesting Commission approval of a resolution authorizing Wayne County's Delinquent Tax Revolving Fund borrowings for 2018, based on 2017 delinquent taxes; the total amount to be borrowed for the year 2017 Delinquent Taxes for Wayne County shall not exceed \$200,000,000, and this amount will be reduced by collections received from March 1 through the date of issuance. (2018-75-012)
5. Communication dated April 12, 2018 (received April 25th) requesting Commission approval of a proposed amendment to the 2017-2018 Appropriations Ordinance (Enrolled Ordinance No. 2017-635) in accordance with Budget Adjustment No. 2018-35-145 certifying revenue in the amount of \$75,000 in the Community Corrections Fund (281); the County Executive advises that the Department of Health, Veterans and Community Wellness has received a grant from the Michigan Department of Corrections for the PA 511 grant for the purpose of increasing the PA 511 award. (2018-35-145)
6. Communication dated April 23, 2018 (received April 30th) requesting Commission approval of a proposed amendment to the 2017-2018 Appropriations Ordinance (Enrolled Ordinance No. 2017-635) in accordance with Budget Adjustment No. 2018-35-159 certifying revenue in the amount of \$40,000 in the County Health Fund (221); the County Executive advises that based on Health Inspection Fees collected in the Pool Inspection activity for FY 2016 and FY 2017, the Department of Health, Veterans and Community Wellness is requesting to certify the additional fees and these additional dollars will be utilized to pay for laboratory services. (2018-35-159)
7. Communication dated April 13, 2018 (received April 25th) requesting Commission approval of a proposed amendment to the 2017-2018 Appropriations Ordinance (Enrolled Ordinance No. 2017-635) in accordance with Budget Adjustment No. 2018-35-144 reallocating expenditures in the amount of \$125 in the County Health Fund (221); the County Executive advises that the proposed budget adjustment for the Department of Health, Veterans and Community Wellness serves to reallocate funds in the amended budget for HUD Lead grant in order to provide sufficient funding for a Lead Inspector/Risk Assessor; the proposed budget adjustment also reallocates funds within the Hepatitis A activity to address an unfavorable variance in the Advertising line-item. (2018-35-144)
8. Communication dated April 20, 2018 (received April 30th) requesting Commission approval of a proposed amendment to the 2017-2018 Appropriations Ordinance (Enrolled Ordinance No. 2017-635) in accordance with Budget Adjustment No. 2018-35-158 reallocating expenditures in the amount of \$15,000 in the Juvenile Justice Abuse/Neglect Fund (292); the County Executive

advises that this proposed budget adjustment for the Department of Health, Veterans and Community Wellness serves to reallocate funds in the amended budget for the Juvenile Detention Facility in order to provide sufficient funding for Classification Folders, as well as future office supply purchases. (2018-35-158)

9. Communication dated April 23, 2018 (received April 30th) requesting Commission approval of a proposed amendment to the 2017-2018 Appropriations Ordinance (Enrolled Ordinance No. 2017-635) in accordance with Budget Adjustment No. 2018-35-161 reallocating expenditures in the amount of \$2,000 in the County Health Fund (221); the County Executive advises that the proposed budget adjustment for the Department of Health, Veterans and Community Wellness serves to reallocate funds in the amended budget for Zika Virus Community Support in order to correct unfavorable variance created by Budget Adjustment No. 2018-35-038. (2018-35-161)
10. Communication dated April 20, 2018 (received April 30th) requesting Commission approval of a proposed amendment to the 2017-2018 Appropriations Ordinance (Enrolled Ordinance No. 2017-635) in accordance with Budget Adjustment No. 2018-35-157 reallocating expenditures in the amount of \$6,000 in the Juvenile Justice Abuse/Neglect Fund (292); the County Executive advises that the Department of Health, Veterans and Community Wellness serves to reallocate funds in the amended budget for the Juvenile Detention Facility in order to provide sufficient funding to extend the lease on four copiers. (2018-35-157)
11. Communication dated April 23, 2018 (received April 30th) requesting Commission approval of a proposed amendment to the 2017-2018 Appropriations Ordinance (Enrolled Ordinance No. 2017-635) in accordance with Budget Adjustment No. 2018-35-160 reallocating expenditures in the amount of \$7,678 in the County Health Fund (221); the County Executive advises that the proposed budget adjustment for the Department of Health, Veterans and Community Wellness serves to reallocate funds in the amended budget for Hearing and Vision in order to provide sufficient funding for Hearing and Vision technicians. (2018-35-160)
12. Communication dated April 12, 2018 (received April 25th) requesting Commission approval of a proposed amendment to the 2017-2018 Appropriations Ordinance (Enrolled Ordinance No. 2017-635) in accordance with Budget Adjustment No. 2018-35-089 reallocating expenditures in the amount of \$188,285: \$17,636 in the Community & Economic Development Fund (250) and \$170,649 in the Community Development Block Grant Fund (275); the County Executive advises that this budget adjustment for the Department of Health, Veterans and Community Wellness serves to reallocate allocation uses within the amended budget for HOME programs to align anticipated expenditures with revenues; the budget adjustment also serves to reallocate allocation uses within CDBG Administration and Emergency Shelter Grant to align the amended budget to anticipated expenditures. (2018-35-089)

13. Communication dated April 16, 2018 (received April 30th) requesting Commission approval of a proposed amendment to the 2017-2018 Appropriations Ordinance (Enrolled Ordinance No. 2017-635) in accordance with Budget Adjustment No. 2018-35-115 reallocating expenditures in the amount of \$67,260 in the General Fund (101); the County Executive advises that the Department of Human Resources proposes to reallocate appropriation uses to properly align its budget and forecasted expenditures, as indicated in the Corrective Action Plan for the February 2018 budget. (2018-35-115)
14. Communication dated April 9, 2018 (received April 25th) requesting Commission approval of a proposed amendment to the 2017-2018 Appropriations Ordinance (Enrolled Ordinance No. 2017-635) in accordance with Budget Adjustment No. 2018-35-139 reallocating expenditures in the amount of \$12,150 in the General Fund (101); the County Executive advises that the County Clerk's Concealed Pistol Licenses Division is reallocating funds from savings in Office Supplies, On Demand Office Supplies, Equipment Repair and Maintenance to be reallocated to Machinery and Equipment; the funds will be used to replace machinery and equipment that is past its use life and replacement parts are not available. (2018-35-139)
15. Communication dated April 5, 2018 (received April 12th) requesting Commission approval of a proposed amendment to the 2017-2018 Appropriations Ordinance (Enrolled Ordinance No. 2017-635) in accordance with Budget Adjustment No. 2018-35-140 reallocating expenditures in the amount of \$11,500 in the General Fund (101); the County Executive advises that the Department of Management and Budget-Supportive Services proposes to reallocate savings from Miscellaneous Operating to Document Shredding Services in order to provide sufficient funds for these anticipated services. (2018-35-140)
16. Communication dated February 28, 2018 (received April 14th) requesting Commission approval of a proposed amendment to the 2017-2018 Appropriations Ordinance (Enrolled Ordinance No. 2017-635) in accordance with Budget Adjustment No. 2018-35-108 reallocating expenditures in the amount of \$15,000 for the Wayne County Community College District (WCCCD) in the Law Enforcement Fund (266); the County Executive advises that this budget adjustment serves to reallocate funds from Miscellaneous Operating to Travel Convention/Conf. to the WCCCD; concurrently, Miscellaneous Operating expenses are decreased. (2018-35-108)
17. Communication dated February 15, 2018 (received April 17th) requesting Commission approval of a proposed amendment to the 2017-2018 Appropriations Ordinance (Enrolled Ordinance No. 2017-635) in accordance with Budget Adjustment No. 2018-35-093 reallocating expenditures in the amount of \$24,150 in the General Fund (101); the County Executive advises that the Wayne County Sheriff's Office is reallocating Miscellaneous Operating and Supplies-Property Repair to Snow Removal Services in order to provide sufficient funds for anticipated expenses. (2018-35-093)

18. Communication dated March 23, 2018 (received April 9th) requesting Commission approval of a proposed amendment to the 2017-2018 Appropriations Ordinance (Enrolled Ordinance No. 2017-635) in accordance with Budget Adjustment No. 2018-35-128 reclassifying revenue in the amount of \$1,707,501 in the Law Enforcement Fund (266); the County Executive advises that the Office of the Wayne County Sheriff proposes to reclassify budgeted revenues for the Justice Assistance Grants (JAG) relating to grant program years 2014 and 2015. (2018-35-128)
- F. Such other matters as may properly be submitted before the Committee.
- G. Public Comments
- H. Adjournment

Respectfully submitted,

Makisha C. Morse
Legislative Research Assistant

Note 3: In accordance with the provisions of Rule 3, "The Chairperson of all Committees, when requested in advance of any given meeting, may permit a person making such request to address the Committee on any matter on the Agenda. Such address shall not be longer than the time allotted by the Chairperson, subject to the approval of the Committee."